

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

EIS 1106 - EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)
REVISED 12/01/02 - CHANGE NO. 04-03

I. GENERAL INFORMATION

Statewide on-line access to Employment Security Commission (ESC) wage and unemployment insurance benefit (UIB) claim files is available in SCC4CICS. You may enter the applicant's/recipient's social security number to review and/or obtain screen prints of earnings/unemployment data.

II. UPDATES

- A. The ESC updates wage files quarterly. Wages must be reported to ESC by the employers. ESC updates this information as soon as it is received.
- B. ESC updates UIB claim files nightly.

III. LOGON PROCEDURES

- A. To access the Employment Security Commission (ESC) inquiry, the terminal screen must display the Banner Screen. Refer to [EIS 4900 Appendix A](#) for an example of the Banner Screen.
- B. From the Banner Screen, key "SCC4CICS". Press ENTER. The message "WELCOME TO SCC4CICS 'EIS'" appears at the top of the next screen. This is the RACF screen.

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WELCOME TO SCC4CICS 'EIS' (MVS/CICS 3.3.0)

      CCCCCCCCCCCC\      IIIIIIIIIIIIIII\      CCCCCCCCCCCC\      SSSSSSSSSSSSS\
      CCCCCCCCCCCC\      IIIIIIIIIIIIIII\      CCCCCCCCCCCC\      SSSSSSSSSSSSS\
      CCC\////////\      \\\III\\////////\      CCC\////////\      SSS\////////\
      CCC\          III\          CCC\          SSS\
      CCC\          III\          CCC\          SSS\
      CCC\          III\          CCC\          SSS\
      CCCCCCCCCCCC\      IIIIIIIIIIIIIII\      CCCCCCCCCCCC\      SSSSSSSSSSS\
      CCCCCCCCCCCC\      IIIIIIIIIIIIIII\      CCCCCCCCCCCC\      SSSSSSSSSSS\
      \\\////////\      \\\////////\      \\\////////\      \\\////////\

                                           PF 1  HELP
                                           PF 3  EXIT

      ..FILL IN BILL-CODE (AS:BBB-DDD).

      USERID  ==>          BILL-CDE ==>
      PASSWORD ==>          NEW PSWD ==>

      PLEASE FILL IN YOUR USERID AND PASSWORD AND PRESS ENTER

NEWS ----- PF 2  ZOOM
| *** NC DHR EIS REGION ***
|   AUTHORISED USERS ONLY.
|
|   PRESS PF2 FOR MORE INFORMATION ....
|
+-----+

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- C. From the RACF screen, key your RACF USER ID, BILLING CODE, and your Password. Press Enter. A blank screen appears.

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REISSUED 12/01/02 - CHANGE NO. 04-03

III. (CONT'D)

D. Key "EIS3". Press ENTER. The PRIMARY MENU screen appears:

N O R T H C A R O L I N A		
E L I G I B I L I T Y I N F O R M A T I O N		
S Y S T E M		
* * * P R I M A R Y M E N U * * *		
1.		8.
2. MISCELLANEOUS UPDATE		9.
3.		10. MASTER CLIENT INDEX
4. MISCELLANEOUS INQUIRY		
5. INTERFACE INQUIRY		
6.		
7.		
99. TERMINATE EIS SESSION		
SELECTION:		
NEXT-SELECTION:	DCN:	KEYS:
"ENTER" KEY = CONTINUE "PF3" = CANCEL		

E. From the Primary Menu, key selection "05". Press ENTER. The Interface Information Inquiry Menu appears.

HRI05G1	* * * * I N T E R F A C E I N F O R M A T I O N * * * *	
	* * * * * I N Q U I R Y M E N U * * * * *	
01	BENDEX INQUIRY	
02	SDX INQUIRY	
03		
04	TPQ INQUIRY	
05	SEND TPQY REQUEST	
06		
07	ESC INQUIRY	
08		
09		
10		
SELECTION	99 KEY:	CD:
NEXT-SELECTION:	DCN:	KEYS:
PRESS PF3 TO RETURN TO MENU		

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REISSUED 6/1/98 - CHANGE NO. 9-98

III. (CONT'D)

- F. From the Interface Inquiry Menu, you may key Selection "07" and the social security number (SSN) of the individual whose data you wish to view for the ESC inquiry only.

OR

You may key Selection "04" and the SSN to access SDX, BENDEX, TPQY, and ESC by a single entry of the SSN. Refer to EIS-1107, III.

- G. The ESC inquiry information is divided into three screens:
1. **Claims Data:** This screen may have more than one page. Each page will be noted.
 2. **ESC Potential Monetary Determination**
 3. **Employer Data:** This screen may have more than one page. Each page will be noted.
- H. Instructions for navigation are displayed on the bottom of each screen.
1. To go to the next page, of the same screen, press PF1.
 2. To return to the previous page of the same screen, press PF2.
 3. To go to the Monetary Determination screen from either the Claims Data screen or the Employer Data screen, press PF5.
 4. To go to the Employer Data screen from either the Monetary Determination screen or the Claims Data screen, press PF6.
 5. To return to the Claims Data screen from either the ESC Potential Monetary Determination screen or the Employer Data screen, press PF4.
 6. To return to the Interface Inquiry Menu, press PF3.
 7. To inquire on another individual's ESC information, key the individual's SSN in "KEY" and press ENTER.

IV. INFORMATION ON THE SCREENS

A. CLAIMS DATA SCREEN

This screen displays claims that are currently on the ESC claims file. Claims are listed by sequence, beginning with the most recent claim.

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REVISED 6/1/98 - CHANGE NO. 9-98

IV. A. (CONT'D)

10/12/95	* * * E S C I N Q U I R Y * * *				PAGE 1 OF 2			
	CLAIMS DATA				SEQ. 1 OF 1			
SSN: 111 22 3333		NAME: ALFRED E. NEWMAN						
		ADDRESS: 1985 UMSTEAD DRIVE						
		RALEIGH		NC		28603-2127 11		
CHILD SUPPORT EFFECTIVE 2/24/98		MAX WEEKLY AMT		WITHHELD		32.00		
CLAIMS DATA: BYB: 08/21/94		WBA: 110.00		DUR: 26 WEEKS		DISQUALIFIED		
BYE: 08/19/95		MBA: 2,860.00		BAL: 0.00		THRU:		
LAST FILED: 08/25/94		TYPE: NIC		EA: 22.18				
NET	GROSS	PAID	W/E DATE	NET	GROSS	PAID	W/E DATE	
110.00	110.00	02/27/95	02/25/95	110.00	110.00	12/26/94	12/24/94	
110.00	110.00	02/20/95	02/18/95	110.00	110.00	12/19/94	12/17/94	
110.00	110.00	02/13/95	02/11/95	110.00	110.00	12/12/94	12/10/94	
110.00	110.00	02/06/95	02/04/95	110.00	110.00	12/05/94	12/03/94	
110.00	110.00	01/30/95	01/28/95	110.00	110.00	11/28/94	11/26/94	
110.00	110.00	01/23/95	01/21/95	110.00	110.00	11/21/94	11/19/94	
110.00	110.00	01/16/95	01/14/95	110.00	110.00	11/14/94	11/12/94	
110.00	110.00	01/09/95	01/07/95	110.00	110.00	11/07/94	11/05/94	
110.00	110.00	01/02/95	12/31/94	110.00	110.00	10/31/94	10/29/94	
NOT FOUND FOR THIS SSN: SDX DATA BENDEX DATA TPQ DATA								
PF1:NEXT PAGE PF3:RETURN PF5:MONETARY PF6:WAGE DATA								
NEXT SELECTION: MSG: CLAIM HAS ENDED								

1. **Date:** The date you are performing the inquiry.
2. **Page:** Indicates the number of pages in each sequence.
3. **Sequence:** If an individual has had more than one UIB claim, each claim is called a sequence and numbered by ESC. Sequences are displayed if the ending date is within the last two years.
4. **SSN:** The social security number entered by the inquirer.
5. **Name:** The name as listed on ESC's claim file or applicant file.
6. **Address:** The address as listed on ESC's applicant file. This includes four lines for the address. The zip code is listed as zip plus four plus two.
7. **Child Support Garnishment Message:** If UIB is being garnished due to a court order to satisfy a child support obligation, the following entries appear. Otherwise, they do not.
 - a. **CHILD SUPPORT EFFECTIVE MM/DD/YY.** The date the garnishment began.

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REVISED 6/1/98 - CHANGE NO. 9-98

IV. A. 7. (CONT'D)

- b. **MAX WEEKLY AMT WITHHELD:** The amount of money withheld weekly to satisfy a court ordered garnishment for child support.

8. **Claims Data:**

- a. **BYB** (Benefit Year Begin): The date this claim sequence began.
- b. **WBA** (Weekly Benefit Amount): The weekly Unemployment Insurance Benefit amount for which the individual may be potentially eligible.
- c. **DUR** (Duration): The number of weeks for which the claimant may receive UIB, if eligible.
- d. **DISQUALIFICATION THRU:** If the individual is disqualified for UIB (for not complying with the laws or regulations), the date through which the disqualification applies. If the individual is disqualified indefinitely, the date will be 99/99/99. If an individual is disqualified for a week for not searching for employment, this will not appear in the **DISQUALIFICATION THRU** field.
- e. **BYE** (Benefit Year End): The date the UIB year ends.
- f. **MBA** (Maximum Benefit Amount): The maximum UIB amount for which the individual may be potentially eligible. This MBA can change. For example, if an individual questions base period wages used to determine his UIB, and wages are found to be a different amount, his MBA can be adjusted.
- g. **BAL** (Balance): The amount of UIB remaining on this claim.
- h. **LAST FILED:** The date the individual most recently filed for benefits for the corresponding claim sequence.
- i. **TYPE:** The type of claim the individual has.
 - (1) **NIC** (New Initial Claim): A claim is established for a new benefit year.
 - (2) **AIC** (Additional Initial Claim): The claimant stopped filing a claim because he returned to work, then he is laid off and the claim is reopened.

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REISSUED 6/1/98 - CHANGE NO. 9-98

IV. A. 8. (CONT'D)

- (3) **NIE** (No intervening employment): The claimant stopped filing a claim for a reason other than going to work; then he refiles. For example, the claimant become temporarily disabled, then became able-bodied again.
- (4) **EUC** (Extended Unemployment Compensation): An emergency compensation program which extended the regular UIB payment period. This program has ended.
- (5) **EB** (Extended Benefits): If a state's unemployment rate rises above a certain rate, this federal extension will be triggered.
- j. **EA** (Earnings Allowance): The amount of money this individual can earn during the week and still draw full benefits. This is determined by dividing an individual's high quarter wages by 13 and multiplying by .10. If, for example, an individual's Earnings Allowance is determined to be \$35.00; his WBA is \$100.00; and he earns \$35.00 in a given week. He will still receive \$100.00 for that week. If he earns \$50.00 in a given week, he has earned \$15.00 over the \$35.00 threshold; his check will be reduced by \$15.00, so he will receive \$85.00 for that week.
- k. **NET**: The amount of the UIB check after all deductions. The amount of the check can be reduced for several reasons, including reduction for wages, garnishment for child support, reduction for overpayments, and reduction for pensions (i.e., retirement benefits from military service).
- l. **GROSS**: The amount of the UIB check before deductions.
- m. **PAID**: The date the UIB check was written.
- n. **W/E DATE**: The date of the end of the week for which the UIB was paid.

NOTE: There is a maximum of 26 weeks of UIB in a twelve month period, unless federal law or state legislation mandates extended benefits. If the benefits paid were extended benefits, an indicator is displayed by the check with which it is associated. If the Extended benefits were initiated by federal law, the indicator will be "F". If the Extended benefits were initiated by state legislation, the indicator will be "S".

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REVISED 10/1/96 - CHANGE NO. 2-96

IV. A. (CONT'D)

8. **MSG (Messages):** One of the following messages may be displayed on the bottom of the screen:
- a. **No claim data for this SSN:** There was no information found on a given SSN.
 - b. **Name and address shown, no claim on file:** There is an applicant record, but no claim record.
 - c. **Claim has expired/ended:** The BYB date has passed and all benefits were paid to the claimant.
 - d. **Benefits not available - currently disqualified:** The claimant has a current claim with a positive balance, but has been disqualified from receiving these benefits.
 - e. **Benefits not available:** The claimant has a balance remaining on his claim, but the BYE has expired.
 - f. **ESC File not currently available:** The ESC system has been disabled.
 - g. **Monetarily ineligible claim:** The individual did not have enough earnings in the base period to be monetarily eligible.
 - h. **Benefits exhausted:** The BYE has not expired, but all benefits have been paid to the claimant.
 - i. **Invalid SSN entered:** The social security number entered was not numeric, or was all zeros or nines.
 - j. **No payments made to claimant:** There is an active file, but individual has not filed for any benefits.

B. **ESC POTENTIAL MONETARY DETERMINATION SCREEN**

ESC completes potential monetary determinations for individuals, with or without a current active claim. If there is no current active claim, this screen displays potential weekly UIB which the individual would be able to receive, if he were to file a claim, and was otherwise eligible. If an individual has filed a claim for UIB or is receiving UIB, this screen only provides the Effective Date of the Claim and the Benefit Year End.

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REISSUED 10/1/96 - CHANGE NO. 2-96

IV. B. (CONT'D)

10/12/95	* * * * E S C I N Q U I R Y * * * *			
ESC POTENTIAL MONETARY DETERMINATION				
SSN: 111-22-3333		NAME: ALFRED E. NEWMAN		
EFFECTIVE DATE OF CLAIM: 10/15/95				
BENEFIT YEAR END:				
WBA	MBA	DURATION	DISQUALIFIED THRU	
201.00	5,226.00	26		
BASE PERIOD WAGES:				
394	494	195	295	TOTAL
3,877.33	4,931.26	3,673.13	5,235.00	17,716.72
NOT FOUND FOR THIS SSN: SDX DATA BENDEX DATA TPQ DATA				
PF3:RETURN PF4:UI DATA PF6:WAGE DATA				
NEXT SELECTION:		MSG: MONETARILY ELIGIBLE		

1. **SSN:** The social security number entered by the inquirer.
2. **NAME:** The name as listed on ESC's claim file.
3. **EFFECTIVE DATE OF CLAIM:** The Sunday date of the week in which the calculation is performed. (All claims are effective with a Sunday date.)
4. **BENEFIT YEAR END:** The date the UIB for the current claim ends.
5. **WBA:** The weekly UIB amount for which the individual may be potentially eligible.
6. **DURATION:** The number of weeks for which the claimant may receive UIB, if eligible.
7. **DISQUALIFICATION THRU:** If the individual is disqualified for UIB, the date through which the disqualification applies. If the individual is disqualified indefinitely, the date will be 99/99/99.
8. **BASE PERIOD WAGES:** The quarters and wages for those quarters that were used to determine the individual's

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REVISED 08/01/00 - CHANGE NO. 01-01

IV. B. 8. (CONT'D)

potential monetary eligibility for UIB. ESC uses the first four of the last five completed quarters for monetary determinations.

9. **TOTAL:** The total wages used in the four quarters that constitute the base period.
10. **MSG (Messages):** Although ESC determines potential monetary eligibility, an individual may be ineligible to receive benefits based on non-monetary reasons. One of the following messages may be displayed on the bottom of the screen:
 - a. **Monetarily Eligible:** The claimant is monetarily eligible and has passed the ten times (10X) test. If an individual had a previous claim, and has applied for a new claim, he must have earned ten times the new Weekly Benefit Amount since the beginning of the prior claim.
 - b. **Monetarily Ineligible - Total wages insufficient:** The individual's total earnings were below the required minimum.
 - c. **Monetarily Ineligible - High quarter wages insufficient:** The quarter with the most earnings is below the required minimum.
 - d. **Base period contains used wages:** The wages used in the calculation have been used in a prior claim.
 - e. **Cannot calculate - current claim has not ended:** Person has a current claim and the BYE has not expired.
 - f. **Current claim ineligible - check again next quarter:** The individual has a monetarily ineligible claim with an effective date in the current quarter. With this condition, a new claim can be filed in the quarter following the quarter in which a monetarily ineligible claim is effective.

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REISSUED 08/01/00 - CHANGE NO. 01-01

IV. B. 10. (CONT'D)

- g. **Cannot calculate - no wages on file.** There are no wages reported by any employers to ESC.
- h. **Monetarily eligible - no full name available:** If ESC only has this individual on their wage file, and not on their claims or applicant file, only the first four letters of the last name are displayed.
- i. **Benefits not available - currently disqualified:** The claimant has a current claim with a positive balance but has been disqualified from receiving these benefits.
- j. **ESC File not currently available:** The ESC system has been disabled.
- k. **Invalid SSN entered:** The social security number entered was not numeric, or was all zeros or nines.

C. EMPLOYER DATA SCREEN

This screen displays wages that are currently on the ESC wage file. Wages are listed by employer, beginning with the most recent employer. The last eight quarters of wages are displayed.

10/12/95		* * * E S C I N Q U I R Y * * *		PAGE 1 OF 2	
EMPLOYER DATA					
SSN: 111 22 3333		NAME: NEWM			
		Q/YR	WAGES	USED	
NUMBER: 00-92-355		2/95	5,235.00		
NAME: N C DEPT OF HUMAN RESOURCES		1/95	3,673.13		
ADDRESS: C/O GATES MCDONALD CO		4/94	4,931.26		
P O BOX 182078					
COLUMBUS		OH		43218 2078	
		Q/YR	WAGES	USED	
NUMBER: 19-03-856		2/94	3,599.98		
NAME: MAD MAGAZINE		1/94	2,399.98	Y	
ADDRESS: DON MARTIN T/A		4/93	2,599.98	Y	
MAGAZINES INC.		3/93	2,166.65	Y	
P O BOX 35309					
NEW YORK		NY		10012 4444	
PF3:RETURN PF4:UI DATA PF5:MONETARY					
NEXT SELECTION:		MSG:			

EMPLOYMENT SECURITY COMMISSION INQUIRY (ESC)

REVISED 10/1/95 - CHANGE NO. 3-95

IV. C. (CONT'D)

1. **SSN:** The social security number entered by the inquirer.
2. **NAME:** The name as it appears on the wage file. The ESC wage file only captures and displays the first four letters of the last name.
3. **NUMBER:** The ID number of the employer.
4. **NAME:** The name of the employer.
5. **ADDRESS:** The address of the employer.
6. **Q/YR:** The quarter and the year for which the employer reported wages.
7. **WAGES:** Quarterly earnings reported by the corresponding employer.
8. **USED:** Indicates if the corresponding quarter's wages were used to determine the individual's potential monetary eligibility for UIB.
9. **MSG:** (Messages)
 - a. **No wages on file.** There are no wages reported by any employers to ESC.
 - b. **Invalid SSN entered:** The social security number entered was not numeric, or was all zeros or nines.

V. **LOGOFF**

To log off the system completely:

- A. Key "99" in the NEXT SELECTION field. Press ENTER.
- B. A message "EIS Session Terminated" appears.
- C. Key "LOGOFF" over this message. Press ENTER.